

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### TIHU COLLEGE, TIHU

P.O. - Tihu, Dist. - Nalbari (Assam), PIN - 781371

Ref. : F 11/2020/ 5 78

Date: 21 / 12 / 2020

### NOTICE

A Meeting of the Internal Quality Assurance Cell (IQAC), Tihu College, Tihu will be held on 26-12-2020 at 12.00 noon in the Conference Hall of the College. The Agenda of the Meeting are as follows:

- 1. Reconstitution of Cells and Committees under IQAC.
- 2. Future plan of IQAC.
- 3. Speed up the process of AQAR preparation and submission on time.
- 4. Implementation of Formal Mentoring System.
- 5. Miscellaneous.

All members of IQAC, Tihu College are requested to attend the meeting.

#### Members of IOAC, Tihu College, Tihu

- 1. Dr. G P Sarma, Ex-Dean, Faculty of Arts, Gauhati University
- 2. Dr. Jyotish Bhagabati, Member G.B, Tihu College
- 3. Mr. Manoj Kalita, Owner, Spectrum, Guwahati
- 4. Mr. Nabajit Pathak, A.D.C., Barpeta District, Barpeta
- 5. Mr. Badan Ch. Barman, Vice Principal, Tihu College
- 6. Dr. Ramani Barman, Dept. of History
- 7. Dr. Manjula Deka, Dept. of Education
- 8. Dr. Ratul Ch. Kalita, Dept. of Political Science
- 9. Dr. Chabin Ch. Thakuria, Dept. of Physics
- 10. Dr. Gunindra Nath Choudhury, Dept. of Chemistry
- 11. Mr. Gautam Goswami, Dept. of English
- 12. Dr. Anil Boro, Dept. of Geography
- 13. Dr. Diganta Deka, Dept. of History
- 14. Mr. Biraj Singha, Librarian, Tihu College
- 15. Mr. Rama Kanta Bhuyan, Coordinator, BCA/PGDCA
- 16. Mr. Mrinmay Sarma, Accountant, Tihu College
- 17. Dr. Manikanta Das, Guardian Forum, Tihu College
- 18. Mr. Mriganka Baishya, Secretary, TCSU

Yours sincerely,

(Dr. Jeuti Talukdar) Coordinator, IQAC Tihu College, Tihu

(Dr. Kishore Kr. Talukdar) Principal and Chairperson, IQAC Tihu College, Tihu

Contact Nos.: 03624-281238 (O), 9707016463 (M)



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Dr. Jeuti Talukdar, Co-ordinator, IQAC, Tihu College, Tihu

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## Minutes of the IOAC Meeting Held on 26-12-2020 Date:

An IQAC meeting was held on 26-12-2020 at 12.15 PM in New Conference Hall, Tihu College chaired by the Principal, Tihu College, Tihu with the following agenda.

- 1. Reconstitution of Cells and Committees under IQAC.
- 2. Future plan of IQAC.
- 3. Speed up the process of AQAR preparation and submission on time.
- 4. Implementation of Formal Mentoring System.
- 5. Miscellaneous.

### Members present:

1. Dr. Kishore Kr. Talukdar. (Principal, Tihu College)	Chairperson
2. Dr.Jeuti Talukdar.	Coordinator
3. Dr.ManjulaDeka.	Teacher Member
4. Dr.Ratul Ch. Kalita.	Teacher Member
5. Dr.Chabin Ch. Thakuria.	Teacher Member
6. Mr.Gautam Goswami.	Teacher Member
7. Dr. Anil Boro.	Teacher Member
8. Dr.DigantaDeka.	Teacher Member
9. Mr.BirajSingha.	Librarian
10. Mr. Rama Kant Bhuyan.	Coordinator, BCA/PGDCA
11. Dr. Jyotish Bhagabati.	Member G.B.
12. Dr. G P Sarma	Nominees from Local Society
13.Mriganka Baishya.	Secretary, TC
14. Dr.Mani kant Das.	Secretary, Guardian Forum

After intensive discussion on various issues of the agenda, the following resolutions were arrived at-

Resolution 01: Resolved that 19 sub- committees under the IQAC be formed and the President and the Secretary of each committee be intimated with immediate effect.

Resolution 02: Resolved that the Guardian Forum and the Alumni Committee be formed separately in the meeting of those committees.

Resolution 03: Resolved that new skill-based courses be introduced in the college for the benefit of the students.

Resolution 04: The Meeting approves the introduction/implementation of Student Mentoring System.

Resolution 05: Resolved that future plans be put into practice on priority basis

At the end the President thanked the members for their suggestions and cooperation and declared the meeting closed.

(Dr. Jeuti Talukdar)

Coordinator, IQAC Tihu College, Tihu

Approved
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Dr. Jeuti Talukdar, Co-ordinator, IQAC, Tihu College, Tihu

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Date :\_\_\_/\_\_/

### Action Taken Report of IQAC Meeting Held on 26-12-2020

- 1. As per the resolution of the IQAC meeting 26-12-2020, different sub committees are formed and notice has been served accordingly.
- 2. Guardian and the Alumni Committee are not formed yet.
- The college website. has been updated by installing a search engine in the home page. A new panel is created for IQAC to upload notifications. Online feedback system will likely be executed from next academic session.
- 4. To execute the student mentoring system in our college, a meeting was convened on 04-03-2021 with all heads of the departments and the proposal was unanimously accepted and going to implement from the next academic session. Apart from that a consensus was obtained to take special classes for SC/ST students. The meeting also accepted the proposal of creating departmental coordinator in every department for smooth management of different activities of IOAC.
- 5. Initiative has been taken to materialise some of the future plans.

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(Dr. Jeuti Talukdar)

Coordinator, IQAC

Tihu College, Tihu